

AGENDA—Regular Meeting  
CHUCKANUT COMMUNITY FOREST PARK DISTRICT  
Wednesday, November 15, 2017  
Fairhaven Branch, Bellingham Public Library  
1117 12<sup>th</sup> St, Bellingham, WA  
Fireplace Room 6:00 to 8:00 PM  
Mailing Address: PO Box 4283, Bellingham, WA 98227

Official email addresses for Commissioners, where public may send comments (subject to public disclosure):

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**Our Mission:** The mission of the Chuckanut Community Forest Park District is to ensure the entirety of the property is protected in perpetuity in public ownership, with respect for its ecological, recreational, and educational functions and to serve as a fiscal mechanism through which the district, via a tax levy, will repay the City of Bellingham for the Greenways Endowment Fund loan.

**Call to order:** President V. Biciunas. Welcome Commissioners and Citizens. Per Chapter 42.30 RCW (Open Public Meetings Act), CCFPD board meetings are open to the public. This meeting is being voice recorded.

**Roll Call:** John Hymas, Susan Kaun, John Brown (Clerk), Vince Biciunas (President), John McLaughlin.

**Introductions:** Those who wish to be acknowledged, including legal counsel and board secretary Diane Birsner.

**Motion:** To approve Agenda for today's meeting. Discussion. Vote.

**Motion:** To approve Oct. 25, 2017, CCFPD meeting minutes. Discussion. Vote.

**Public Hearing on 2018 Tax Levy and Budget Resolutions.**

**Public Comment:** Please limit remarks to 3 minutes.

**Motion:** To approve the 2018 Tax Levy. Discussion. Vote.

**Motion:** To approve the 2018 Budget. Discussion. Vote.

**Report:** Adam Crispin on his proposed field study.

**Report:** On the November 2017 Park Advisory Board meeting.

**Report:** Legal counsel and board on the conservation easement amendment.

**Monthly expenses and cash flow sheets:** Submitted by John Brown and Diane Birsner.

**Treasurer's Report:** As of Oct. 31, 2017, Whatcom Co. Treasurer's Monthly Report, beginning unencumbered cash balance \$159,963.47, ending unencumbered cash balance was \$332,896.68.

**Petty Cash:** Heritage Bank account balance as of 10/31/2017: \$2,904.18.

**Report:** D. Birsner, legal defense costs are as follows:

2015: \$41,108.50

2016: \$40,915.15

2017: \$16,068.86

Total costs to date: \$98,092.51

**Report:** D. Birsner on State Auditor's recommendation to establish a set amount in Petty Cash account, through a Resolution.

**Report:** D. Birsner on U.S. Census Bureau's voluntary Survey of Local Gov't Finances.

**Report:** From D. Birsner about reserving space for 2018 meeting dates.

**Next meeting:** Wed. Dec.13, 2017, Fairhaven Library, Fireplace Rm., 6:00 PM.

**Motion:** To approve the District Payroll Input Form, wages for Diane Birsner, 19.0 hours in October 2017, total gross of \$475.00. Vote.

**Consent Agenda:** Motion to approve the following payments. Discussion. Vote.

Payment on the Oct. 15, 2017 Invoice #81614 to Carmichael Clark PS for \$3,143.00 for general legal services.

Payment on the Oct. 15, 2017 Invoice #81615 to Carmichael Clark PS for \$4,841.50 for legal defense.

Payment to Heritage Bank to replenish Petty Cash fund for \$77.15.

**Report:** Update from legal counsel on the *Ferlin et al.* lawsuit.

**Motion:** To adjourn to Executive Session, if counsel thinks necessary, to discuss *Ferlin et al.* Discussion. Vote. Session to last \_\_ minutes. Time now: \_\_\_\_PM. Expect to re-adjourn at \_\_ P.M.

**Return from Executive Session and report. Time: \_\_\_\_.** Action?

**Old or New Business.**

**Adjourn. Time: \_\_\_\_.**